



Registration Form for Digital Signature Certificate [Enterprise]



Customer Identification Number: _____

Instructions:

- 1. The Form is divided into 2 parts; Form A and Form B.
2. Form A contains details of certificate applicant and needs to be filled up each time. Form B contains organizational details and needs to be filled up only once for an Enterprise / Organization.
3. Please fill the form in BLOCK LETTERS in English only

Affix recent passport size photograph of the Applicant

FORM A

1. TYPE OF DIGITAL CERTIFICATE

1.Class IIb [] 2.Class IIIb [] 3.Class IIIc []

2. CERTIFICATE VALIDITY 1 Yr. [] 2Yrs. []

3. NAME OF THE APPLICANT (As required in the DIGITAL CERTIFICATE)

(Please ensure that the name as it appears in the Identity Proof matches with the name mentioned below)

[Grid for name entry]

4. OFFICE ADDRESS

[Grid for office address]

Town / City / District

[Grid for town/city/district]

State / Union Territory

[Grid for state/union territory]

Pin

[Grid for pin]

Contact No.

[Grid for contact number]

(STD Code)

Phone No

Fax No

Mobile Phone No.

[Grid for mobile phone number]

5. DATE OF BIRTH

[Grid for date of birth]

DATE

MONTH

YEAR

eg.

20

OCT

1970

6. E-MAIL ADDRESS

[Grid for email address]

7. IDENTITY DETAILS

(Please tick and fill ANY ONE)

No.

[Grid for identity details number]

Passport / Voter's ID / PAN / Driving Lic. / Ration Card No. / PF Ac.



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DETAILS REQUIRED IF APPLYING FOR CLASS IIIc SERVER CERTIFICATE

8. ISP / DOMAIN DETAILS

ISP Name: [Grid]

Domain Name (Website Address): [Grid]

Domain IP Address: [Grid]

Physical Location (of Server Hosting): [Grid]

Services offered on the Website: [Grid]

Domain Registered with (Name of registrar of Domain): [Grid]

Domain Registration validity up to: [Grid] [Grid] [Grid]
DATE MONTH YEAR
eg. 20 OCT 1970

DETAILS REQUIRED IF APPLICANT IS A FOREIGN NATIONAL

9. DETAILS

Nationality [Grid]

Passport No. [Grid]

Visa Details [Grid]



Registration Form for Digital Signature Certificate [Enterprise]



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FORM B

10. ORGANIZATIONAL DETAILS TO BE FILLED UP ONLY ONCE FOR AN ORGANIZATION

(Please disregard if already submitted)

Corporate / Head / Registered Office Address:

[Grid for Corporate / Head / Registered Office Address]

[Grid for Corporate / Head / Registered Office Address]

Town / City / District

[Grid for Town / City / District]

State / Union Territory

[Grid for State / Union Territory]

Pin

[Grid for Pin]

Contact No.

[Grid for Contact No. (STD Code)]

[Grid for Contact No. (Phone No)]

[Grid for Contact No. (Fax No)]

(STD Code)

Phone No

Fax No

Corporate Web site (URL)

[Grid for Corporate Web site (URL)]

Income Tax PAN No.

[Grid for Income Tax PAN No.]

Bank Details :

Bank Name

[Grid for Bank Name]

Bank Account No.

[Grid for Bank Account No.]

I hereby agree that I have read and understood the provisions of the (n)Code Solutions CA CPS and the Subscriber Agreement and promise to abide by the same.

Place : _____
Date : _____

Signature Of Applicant

[Name: _____]

Registration form for Digital Signature Certificate along with verification documents can be sent to any one of the nearest LRA locations given on (n)Code Solutions CA website.

Duly mark the envelop as "Application for Digital Certificate".

- Website : www.ncodesolutions.com
E-Mail : support@ncodesolutions.com
Help line : 91-79-26857315



Customer Identification Number: _____

DOCUMENTS REQUIRED FOR VERIFICATION

Documents Required and Submitted by the Applicant

For all Classes eg: Class IIb , IIIb , IIIc

Documents required only once for an Organization / Enterprise for all classes of certificates; IIb, IIIb, IIIc

Certified true copy (from Company Secretary / a Director / Partner of the Organization) of any one: (Please tick the one submitted)

- Certificate of Incorporation / Memorandum and Articles of Association / Registered Partnership Deed / Valid business license document

Certified true copy of any one: (Please tick the one submitted)

- Annual Report / Income Tax Return / Statement of Income / Bank details of the organization

Class IIb & Class IIIb

Documents required with each Digital Certificate Application:

- Authorization Letter in favour of the certificate applicant from the applicant organization (as per the format attached herewith)
 Latest photograph of the applicant

Class IIIc

Documents required with each Digital Certificate Application:

- Authorization Letter in favour of the certificate applicant from the applicant organization (as per the format attached herewith)
 Latest photograph of the applicant
 Domain Name Registration proof from the Registrar of Domains.

PHYSICAL PRESENCE IS REQUIRED FOR CLASS IIIb & CLASS IIIc CERTIFICATE APPLICANT

Note :

- Applicants for Class IIIb & Class IIIc certificate shall present themselves at the LRA location where the registration form for Digital Certificate was sent, for verification of physical presence.
- Please refer to the CPS for more information.



Customer Identification Number: _____

Authorization Letter

(This Authorization Letter is required on the Organization's letterhead)

To,
(n) Code Solutions,
A Division of Gujarat Narmada Valley Fertilizers Company Limited.

This is to certify that:

Mr. / Ms. _____ *(certificate applicant)*

has provided correct information in the Application Form for issue of Digital Certificate to the best of my knowledge and belief and is working with _____
(organization name). He / She is hereby authorized to obtain a Class IIb / Class IIIb / Class IIIc Digital Certificate issued by (n)Code Solutions CA.

Details of Authorized Signatory:

Name : _____

Designation : _____

Organization Name : _____

Signature : _____
(with stamp of Orgn. / Office)

Date : _____

Place : _____