Registration Form for Digital Certificate [Government]

Customer Identification Number _____ (For office Use Only)

Instructions

1. Please fill the form in BLOCK LETTERS in English only.
2. This form is divided into two parts Form A & Form B.
3. Form A contains details of certificate applicant and needs to be filled up each time.
4. Form B contains organizational details and needs to be filled up only once for an Enterprise / Organization.
5. (n)Pro refers Class3 Government (Signing & Encryption) and will bear Object Identification as 2.16.356.100.2.3

Affix recent passport size photograph of the applicant

Applicant to sign across the photograph extended to application form

FORM A

Validity   1 Year ☐   2 Year ☐
(Only SHA-256)

Name of the Applicant (As required in the Digital Signature Certificate)
Please ensure that the name as it appears in the identity proof matches with the name mentioned below

Surname	First Name	Initials

Organization Name	
Office Address	
Town/City/District	
State/Union Territory	

PIN		Department	

Contact Number	STD Code	PH	Fax

Mobile No.	

Date of Birth	D D M M Y Y Y Y

E-mail Address	

Identity Details (Please tick and fill ANY ONE)	Number	
	PAN // Driving License // Passport // Post Office Id card // Govrnment ID Card // Bank account Passbook no	

V 3.3

www.ncodesolutions.com

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FORM B

Organization Details to be filied up only once for an organization
(Please ignore if already submitted)

Name of the Govt.Orgn / Agency / Dept

Administrative Ministry Dept	
Under State / Central Dept	
Address	
Town/City/District	
State/Union Territory	
PIN	
Contact Number	(STD Code) (Phone Number) (Fax Number)
E-mail	
Contact Person	

I hereby agree that I have read and understood (n)Code Solutions CPS and the subscriber Agreement and promise to abide by the same. I have read and understood guidelines for storage of private keys mentioned in (n)Code Solutions CPS and risk involved by using other storage devices to store private key. I shall be held responsible for all risks arising out of not using USB Crypto Tokens to store private key.

Date : _____   Place : _____

Signature of Applicant

[Name:]

Cheque / D.D. to be Drawn in favour of "(n)Code Solutions, A Division of GNFC Ltd."

Cheque should be " Payable at Par "

Payment Details	LRA Details
DD / Cheque Number _____	All Documents Checked & Verified by
Date _____ Amount _____	
Bank Name _____	LRA Name / Stamp / Signature

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Documents Required for Verification

Documents Required for each Digital Certificate Application :

☐ Authorization Letter in favour of the certificate applicant from the applicant organization (as per the format attached herewith, on the Companys Letterhead Only)

☐ Latest photograph of the applicant

Certified copy any one of : (Please tick the one submitted)

☐ ID Card having Employee Identification No

☐ Pan Card

☐ Driving License

☐ Voter's ID

☐ Post Office ID Card

☐ Copy of Bank Account Passbook with attested Photograph by the Bank

Note :

➤ Applicants are required to present themselves at the LRA location where the registration form for Digital Certificate was sent,for verification of physical presence.

➤ Please refer to the CPS for more information.

➤ In case you require any assistance, please get in touch with us at support@ncodesolutions.com or dial TollFree : 1800 – 233 - 1010

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Authorization Letter

(This Authorization Letter is required on the Organization's letterhead)

To,

(n) Code Solutions,

A Division of Gujarat Narmada Valley Fertilizers Company Limited.

This is to certify that

Mr. / Ms. _____(certificate applicant)

has provided correct information in the application form for issue of Digital Certificate to the best of my knowledge and

belief and is working with _____

(organization name). He / She is hereby authorized to obtain a Class 3 Digital Certificate issued by (n)Code Solutions .

Details of Authorized Signatory

Name	
Designation	
Organization Name	
Signature of Authorized Person (with stamp of Organization Office)	

Date		Place	

(n) C a r e

Ahmedabad Corporate Office	Mumbai	Delhi	Bangalore	Chandigarh	marketing@ncodesolutions.com
079-4000 7300	022-22048908	011-26452279	080-25272525	0172-2707732	